

Mission Statement
Enter to learn. Go forth to serve Christ.

School Committee Meeting
Tuesday, October 19, 2021
6:30pm

Minutes

1. Opening Prayer: Erika

1. **Minutes:** Erin Copp

1. **Roll Call:** Amy Royes, Ceci Bassindale (4 of 3), John Tokarz (3 of 3), Eric Schmidt (2 of 3), Megan Cain (1 of 3), Shannon Whitworth (1 of 3), Justin Igl (1 of 3), Stephanie Dailey - Parish Council Liaison

- a. Others Present: Erika LaPean, Beth Anderson
- b. Missing: John Tokarz
- c. Confidentiality Agreement- Emailed to those not present to be returned.

1. September Meeting Minutes Review and Approval

a. Motion to Approve, Justin and Megan, Minutes pass.

1. Administrators Report- Principal Amy Royes

- a. Picture Day! Went well
 - 1. Shannon- answering what he can without real time specifics.
 - 2. Will continue to meet with Medical Professionals for guidance.
- b. Teacher Effectiveness Goals
 - 1. Well under way
- c. Professional Development
 - i. Dr. from Concordia University
 - 1. Teachers PD, next Tuesday
 - 2. MAP testing PD, all new
 - 1. Resource utilization
 - 2. Positive process
- d. Mass has been going well
 - 1. Music
- e. Newsletter early this week with early dismissal
 - 1. Peanut Allergy reminder, student incident that involved in a reaction. Classrooms are peanut free.
 - 2. Office communication, front desk versus office email.

- 3. Extra-Curricular Activities- Math Olympiads, MASH, Chess Club in Spring
- f. 7th Grade- Team building activities planned
- g. Delineation of school and Parish
- h. Athletics
 - 1. Both teams invited to Seton tournament
- e. Siemens
 - 1. Electronic system that adjusts HVAC, updated usage.
- f. EANS Grant
 - 1. 55 new Chromebooks, 3rd & 6th Grade
 - 2. Intentions of students keeping the Chromebooks and replacing every 3 years.
 - 3. Home communication that clearly defines responsibility, usage and purpose. Potential insurance coverage families can chose to opt in or out.
 - a. Insurance- approximately \$25 for in school coverage, more if students take Chromebooks home.
- 2. Home and School- Beth Anderson**
 - a. Outstanding volunteer hours, have not paid or volunteered.
 - b. 19 families outstanding
 - c. Determine course of action
 - d. Parish vs School volunteer hours, making all hours equal.
 - e. Volleyball lunch, musical cast party
 - f. Catholic Schools Week Bingo- Development can assist in supplies.
- 1. Marketing and Development Update- Erika LaPean**
 - a. Catholic Soles Walk for Education
 - i. Annual October School Event
 - ii. Raised \$5,300, with approval, support extra-curricular activities.
 - iii. Exceed expectations, many younger families participated.
 - b. Annual Appeal
 - i. Mailed paper copies
 - ii. Parish Stewardship Appeal- released without any school information.
 - iii. Request from Father Patrick to increase Capital Campaigns participation
 - iv. Three campaigns running simultaneously, adjust timetable.
 - c. Auction- Lauren Chance and Amy Ginal
 - i. Theme- Supper Club, Old Fashioned Good Time
 - 1. Sit down dinner stations, getting quotes. Eliminates equipment and volunteer needs.
 - 2. More time for socialization
 - 3. School Committee will choose Jeopardy Board Categories.
 - 4. Selling Golden Tickets again
 - d. Catholic Schools Week

- i. Open House
- ii. Science Fair that Friday, have out during Open House, students could participate.
- e. Parish Uganda Committee with Home & School
 - i. Dinner- Serve through a caterer
 - ii. Bring awareness of our relationship with our Uganda Parish
 - 1. Expand parish relationship, equally support each other.
 - 2. Bring parish families into the school.
 - 3. School 7th & 8th graders serve dinner.
- f. Adventures in Advent
- g. COVID Committee-** Shannon Whitworth- Not present
 - a. Doing a great job managing cases
 - b. Keep the focus normal

1. Sub-Committee Goals: Discussion

- 1. Google folder- categories, goals, reporting, monthly expectations set.
- a. Enrollment & Marketing- Megan
 - 1. Continue with current goals
 - 2. Stabilize Enrollment
 - 3. Withdraw Survey Information
 - 4. Recruitment, Child care expansion
 - 5. Ambassador Program
 - 1. Nurture 3K & 4K Families to continue through 8th grade
 - 1. Google reviews- currently none
 - 6. Host Summer Event, collaborate with Home & School, fundraising potential
 - 7. Meeting with building and ground committee, highlight greenspace. Clean up school property, flowerbeds, mulching, etc. Inquire Community Partner with Kapco
- b. Fundraising/Development: Shannon Whitworth
 - 1. Not present.
- c. Technology: Eric Schmidt
 - Training Staff on tech issues
 - Parish Liaison, ensure school and parish
 - wireless access points
 - utilize federal funds over grants
 - clarify roles and responsibilities, meeting next week
- d. Finance: John Tokarz/Justin Igl
 - 1. John not present.
 - 2. Tuition Assistance Program, finalize plan.
 - 3. Supporting IT

1. Parish Liaison- Stephanie Dailey

- a. Report back on School Committee, have a member attend a Parish Meeting.
- b. Love One Another Campaign- Goal Met
 - 1. How to incorporate school families
- c. Evangelization Goal- Focus on inviting families back to Mass.
 - 1. School families- volunteering at the Parish counts as school volunteer hours.

1. **Closing Prayer: Amy**

School Committee Meeting Dates 2021-2022:

~~September 21 (in person), October 19,~~ November 16, December 14 * (in person),
January 18, February 15, March 15 (in person), April 19, May 17, June 21 (in person)