

Mission Statement
Enter to learn. Go forth to serve Christ.

School Committee Meeting
Tuesday, November 16, 2021
6:30pm

Minutes

Opening Prayer: Megan

Minutes: Erin Copp

Roll Call: Amy Royes, Ceci Bassindale (4 of 3), John Tokarz (3 of 3), Eric Schmidt (2 of 3), Megan Cain (1 of 3), Justin Igl (1 of 3)

Not Present- Shannon Whitworth (1 of 3), Stephanie Dailey - Parish Council Liaison

Others not present-

-Erika LaPean

-Beth Anderson

I. September Meeting Minutes Review and Approval

- a. Motion to Approve, Minutes pass.

II. Administrators Report- Principal Amy Royes

- a. Map Testing
 - 1. First time went well. Will continue to utilize and improve.
- b. Report Cards Next Week
 - 1. Office email will be sent to remind families.
- c. Thanksgiving Food Drive by student council
 - i. No applicants to point.
 - 1. Begin with a service project to attract attention.
 - 2. Mr. Gray will bring all donations on 12/26/2021.
 - 3. Piggy back on the Turkey Trot.
- d. Family Crest sent home
 - 1. Discusses capital campaign, school appeal and stewardship fund.
 - 2. Videos included for each category.
 - 3. Out of dress code opportunity for completion.
- e. Gourmet Gorilla
 - 1. Low numbers, highest daily count is 18
 - 2. Per contract 60 meals a day is required.
- f. \$1 out of dress code Auction of the Heart Donation.
- g. Large donation received
 - 1. Purchased 110 Chromebooks

2. Teacher Laptops
 3. Hallway Printers
 4. 2 Computer Carts
- h. Childcare currently full
1. Staffing issues, state regulations as to how many students can be taken
 2. First come, first serve. Families waiting too long to turn in paperwork
 3. Interviewing and hiring, a work in progress for months
 4. Reached out to local colleges, bulletin, school announcements, local entities. Staffing groups- Manpower, WeCan, Archdiocese.

III.Sub-Committee Goals: Discussion

- a. Enrollment & Marketing- Megan
 1. 3K to 5K Chair, organize a Mom's Night Out
 2. 5K parents wanting more activities and connections to the school
 3. Working with Christina and Stephanie on focus groups
 4. Seeking why families are joining SFB
- b. Fundraising/Development: Shannon Whitworth
 1. Not present.
- c. Technology: Eric Schmidt
 1. Improving IT services
 2. Bringing Fiber into the school
 3. Security- School and parish staff training on phishing emails, password changes, ongoing education, cloud utilization, cyber security.
- d. Finance: John Tokarz/Justin Igl
 1. Technology needs and expenses increasing
 2. Continued forecasting
 3. Meeting with parish finance committee
 4. Tuition assistance program
 - a. Funds that are ready for use, turn it into an endowment to assist families. Succession planning.

IV.Auction of the Heart Categories/Jeopardy Board

- a. Recreate the computer lab as the STEM Lab, including robotics & coding. Open the area with window walls, visibility to see what students are working on as they walk past. Project is in early stages, Computer lab and STEM areas are currently underutilized.
- b. Grant for 160K, use funds in addition to current. Begin funding through the auction. How long would it take to fully fund this project? Use funding as a springboard to launch a project each year to complete a full STEM lab.

c. Categories Last Year

1. Tuition Assistance
2. Technology
3. Greatest Need (undefined fund), mixed feedback.

a. New Categories

1. STEM LAB
 2. Tuition Assistance
 3. Security- Wave system covers in process, devices are in. Trees to block specific sight lines around the school. Cameras needed to be fixed, 5K for one camera to be fixed. New camera provider? Parking lot boundaries, trees around the gate to prevent drive around. In the office, outline/detailed plan that Officer Nick created to increase safety in the school.
 4. Students doing community outreach from our new location. Connecting the community and the school. Stewardship to grow funds, students completing community projects. Auction event money, put back into the community, re-engage. Family friendly idea. Ample opportunity, work with sister parish, volunteer programs. Bring proposal to Leif, see what the numbers look like.
 5. Landscaping
 6. Motion to approve Tuition Assistance, approved.
 7. Motion to approve STEM LAB Conversion, approved.
 8. Motion to approve Security/safety, held. Bring to December meeting.
 9. Motion to approve Community, held. Bring to December meeting.
10. Bylaws will be voted on in December.

V. Parish Liaison- Stephanie Dailey

- a. Love One Another Campaign at 16%, 100% of funds will now stay in the parish.
- b. North church improvement, eliminate school mortgage, south church renovations.

VI. Home & School- Beth Anderson, Ceci Covered

- a. Services project during red ribbon week, 60 boxes to haiti, covered shipping costs.
- b. Sponsoring the Chosen Christmas Movie at the Northshore.
- c. BINGO on Feb 5th.
- d. Even Odds tonight.
- e. Clarification on parking lot fundraiser, discuss at next meeting.

VII. Marketing & Development- Erika LaPean, Ceci Covered

- a. Auction Business Letters are out, continue to highlight the auction
- b. Annual appeal is underway
- c. 25K for the annual fund as of Oct. 31st.
- d. Adventures through Advent, Ambassadors and families to attend
- e. postcards for open enrollment and open house going out this year. 6k postcards going out this year versus the 1,500 from last year.

VIII. Parish, Father Patrick

- a. Capital Campaign, have made it to 3.2 million
- b. Good mass and adoration attendance.
- c. Love One Another parish participation at 20% or more
- d. Uganda night in May

Closing Prayer: Father Patrick

School Committee Meeting Dates 2021-2022:

~~September 21 (in person), October 19, November 16,~~ December 14 * (in person),
January 18, February 15, March 15 (in person), April 19, May 17, June 21 (in person)