

***Mission Statement***  
***Enter to learn. Go forth to serve Christ.***

**School Committee Meeting**  
**Tuesday, February 15, 2022**  
**6:30pm**

**Minutes**

**Opening Prayer: Megan**

**Minutes:** Erin Copp

**Roll Call:** Amy Royes, Ceci Bassindale (4 of 3), Justin Igl (1 of 3), Shannon Whitworth (1 of 3), John Tokarz (3 of 3), Eric Schmidt (2 of 3), Megan Cain (1 of 3)  
Others Present- Erika LaPean- Marketing & Development, Beth Anderson- Home & School, Stephanie Dailey- Parish Council Liaison

**I. January Meeting Minutes Review and Approval**

- a. Edit to January Minutes- Correct Home and School presenter to Beth Anderson
- b. Motion to Approve, Minutes pass with edits.

**II. Administrators Report- Principal Amy Royes**

- a. Presentation of the 2022-2023 School Calendar. Dates discussed.
- b. Catholic Newsletter
  - 1. Bringing the project back.
  - 2. Once Monthly, handed out to families.
- c. Table Setters Program
  - 1. Parents run extracurricular.
- d. Adoration added on Ash Wednesday
- e. MAPS testing went smoothly.
  - 1. Teachers appreciative of the data results
- f. IOWA Testing March 1-19
- g. Safety & Security
  - 1. Office Nick completing the next step of ALICE training on March 1<sup>st</sup>.
  - 2. Emergency Operations Plan being updated.
- h. EANS Grant
  - 1. \$127K for phase 1.
  - 2. Purchases to be allocated by the end of May or money is to be returned.
- i. Marketing & Development Position Open
  - 1. Advertising soon.
  - 2. Determining 1 full time or 2 part time positions.
- j. High Grade Calculators purchased for upper school.

- k. Fairy Garden
  1. Items being purchased.
  2. Can be named as an Auction Item purchase.
- l. In need of 5 more Newline Boards
  1. EANS Grant can be used.
- m. Invited to participate in Catholic VS Public School Comparison Study.
- n. Dr. Cepelka coming to meet with teachers.

### **III.Sub-Committee Goals: Discussion**

- a. Enrollment & Marketing- Megan Cain
  1. Open House went well.
  2. Reviewed current and previous enrollment numbers and trends.
  3. Public Schools- Why we lose students at certain levels and how to retain them.
  4. Comparison to Webster, what we have to offer.
  5. Every grade should have a religious retreat. Focus on creating relationships and building bridges.
- b. Fundraising/Development: Shannon Whitworth
  1. Meeting with Auction and SCRIP Committees, educational discussion.
  2. Concern that SCRIP is dying out.
    1. Reinvigorate the program.
    2. Looking at other alternatives.
    3. Goal is 40K, currently at 14K.
    4. Maggie Pickart is retiring from SCRIP next year; another partner will be needed.
    5. Sell SCRIP at the Parish
- c. Technology: Eric Schmidt
  1. Moving to fiber service, will be complete for the next school year.
  2. New wireless access points, set up in the gym for the auction.
  3. Compunet to design a device management schedule for device replacement.
  4. Cost benefit analysis of device purchasing.
  5. Asset management firm to assist with purchase and repurposing devices.
  6. Ongoing security measures; network access, phishing, strengthening passwords, what is acceptable to click on.
- d. Finance: John Tokarz/Justin Igl
  1. Preliminary budget floated, finalize by mid-March to prepare teacher contracts.
  2. Technology finance plan.

3. Determine miscellaneous items versus annual fund.

**IV. Marketing & Development- Erika LaPean**

- a. 220 Auction Tickets Sold, increase from previous years.
- b. Lots of new ideas and items.
- c. Chairs are doing very well.
- d. Golden Tickets- Sold 55 of 100.
- e. Working with the Uganda Committee.
  - i. Targeting awareness of the committee
  - ii. Hosting dinner May 21<sup>st</sup>.
- f. Grandparents Day, May 13th- in person this year, will returning to its usual plan.

**V. Parish Liaison- Stephanie Dailey**

- a. Love One Another Campaign
  - i. Goal was 2.3 million, have received 3.44 million in pledges.
  - ii. Intending to pay off the school debt, roof and a committee will be formed to determine the use of remaining funds.
  - iii. Find a way for students to thank parishioners for their donations.
- b. Lenten Theme- Love Your Neighbor
  - i. What does it mean to our students?
- c. Working with Riverwest food pantry.
- d. Student Council working on Faith Families.
- e. Return to Mass Initiative
  - i. Regular Mass attendance has dropped 12%.
    - 1. 10am Mass has the highest attendance.
  - ii. Retention of Parishioners and building community.
- f. Prayer group starting.

**VI. Home & School- Beth Anderson**

- a. Budget- Lauren Chance is the treasurer, things are ear marked appropriately.
- b. Spaghetti Dinner was a success, ran out of spaghetti.
- c. Support Lenten Theme; Student Council can reach out to Home & School.
- d. Continuing monthly teacher lunches.
- e. Uganda Celebrations
  - i. Met with the Twinning Committee
  - ii. Polly Schmidt and Kara LeGault planning; kids celebration after Mass, food truck, dinner the following night.
- f. Looking to bring one hot lunch a month to students.
- g. Parent/Child events being planned.
- h. Looking into scholastic book fair for Grandparents Day.

**VII. Jeopardy Board Categories**

- a. Current Categories
  - i. Tuition Assistance
  - ii. Enhancing Outdoors
  - iii. Remove- STEM Lab
- b. Potential Categories
  - i. Greatest Need
  - ii. Catholic Identity
  - iii. Energy Efficiency
- c. Motion to approve Catholic Identity Category with potential name change, all in favor.
- d. Wording will be discussed to educate parents the night of the auction.

Temperature Check- 3K Enrollment

**Closing Prayer: Shannon Whitworth**

**School Committee Meeting Dates 2021-2022:**

~~September 21 (in person), October 19, November 16, December 14 \* (in person),~~  
~~January 18 (Virtual), February 15,~~ March 15, April 19, May 17, June 21.