

Mission Statement
Enter to learn. Go forth to serve Christ.

School Committee Meeting
Tuesday, December 14, 2021
6:30pm

Minutes

Opening Prayer: Megan

Minutes: Erin Copp

Roll Call: Amy Royes, Ceci Bassindale (4 of 3), Megan Cain (1 of 3), Justin Igl (1 of 3), Shannon Whitworth (1 of 3), John Tokarz (3 of 3), Stephanie Dailey - Parish Council Liaison

Others Present- Erika LaPean, Mona Knopf

Not Present- Eric Schmidt (2 of 3)

I. December Meeting Minutes Review and Approval

- a. Motion to Approve, Minutes pass.

II. Administrators Report- Principal Amy Royes

- a. Archdiocese School Committee Goal Sheet
 - 1. Currently close to the Archdiocese format, will fully implement next year.
- b. Technology Donation Received
 - 1. Purchased teacher laptops, chrome books and 5 printers.
 - 2. Printers are ready to be installed.
- c. EANS Grant- \$158,000
 - 1. MAP testing is \$8,000. We have used \$30,000 so far.
- d. Applied for another EANS Grant that would include the following
 - 1. Additional Resource Room Teacher and School Counselor.
 - 2. Plan carefully to stretch funding to continue to support the positions in the future.
 - 3. Partnership with St. Joe's to share the position.
- e. STEM Lab
 - 1. Update the computer room as the STEM Lab and current STEM Lab as a teachers' resource room/lounge/shared workspace.
 - 2. Working with Eric and donors.
- f. Update Jeopardy board to include Phase B, STEM Lab, "Finish the Build".
- g. Safety Compliance
 - 1. Paperwork submission in process.

2. Discussed safety updates with Fr. Patrick- Shatterproof film is not in Early Childhood or Amy's office.
- h. File Room- Digitize files and repurpose the room.
- i. Meeting for the County to stop funding for Officer Nick.
 1. Would involve creating a paid position for an officer.
 2. Officer would be shared with other schools, looking to proceed with this option.
 3. The County loses money with him assisting us.
 4. Officer Nick greets, speaks, educates with students as well as assists in drills and general school safety.

III.Sub-Committee Goals: Discussion

- a. Enrollment & Marketing- Megan
 1. Survey results from last year are in, varying from the year before. 50% of school families responded. Next survey is set for January.
 2. Net Promoter Score (NPS)- 50% of those who responded would recommend SFB. Not as much allegiance as anticipated.
 3. Review survey from last year and reimplement this year.
 4. Enrollment Goal for next year, 319. Adding 41 new students.
 5. Plan for an Early Education Flyer.
 6. Postcards were sent out.
 7. Continue to work on engaging parishioners.
- b. Fundraising/Development: Shannon Whitworth
 1. Expand SCRIP to the parish.
 2. Plan a meeting with the auction and SCRIP chair.
 3. Promote SCRIP in the bulletin.
 4. Shannon, Erika and Ceci to finalize fundraising goals.
- c. Technology: Eric Schmidt
 1. Not present.
- d. Finance: John Tokarz/Justin Igl
 1. Going through budget for next year.
 2. Tuition assistance program
 1. Small Committee to create objective criteria for the formal process.
 2. Create a self-sustaining endowment.
 3. Popular donation category for families from the auction.

IV. Parish Liaison- Stephanie Dailey

- a. Parish is focusing on Evangelization. What it is and how we can promote it within the school.
- b. Lenten theme of "Love Your Neighbor".
- c. Ugandan Night Saturday, May 21st in the school gym. Ugandan committee will have authentic food, dancing, performance by students, inviting parish members to the culture.

- d. Purified Event tomorrow night for middle schoolers and families ages 13 and up.

V. Home & School- Beth Anderson, Ceci Covered

- a. Christmas gift cash bonus collected, going out with Cookie Elves on December 21st.
- b. Lunch 12/21 from Eatons pizza for staff.
- c. Lego League starts in February. Determine where to set up.
- d. Bringing Bingo back to the school and parish. Partnering with the Knights of Columbus. Event of February 5th.
- e. Shore up bylaws and policies. Policies have not been redone since 2014.
- f. New families are asking good questions.
- g. Seeking ways to increase Alumni participation. Engage them in the Auction and Annual Fund.
- h. Host an event to invite them back.

VI. Marketing & Development- Erika LaPean

- a. Annual Fund at \$47,000. Thanking donors.
- b. 10% of school families have donated, last year was at 52%, but included Oktoberfest.
- c. Adventure in Advent was a success, 85 kids present.
- d. Open House January 30th 11am to 1pm. Last year used a list and sent out 1,500 postcards. Bought a list this year and sent out 6,000. Keep track of data for those who attend.
- e. Auction, all digital this year. School Committee to sell 100 golden tickets. Goal is to sell the all prior to the auction and prizes can be chosen in advance.
- f. Auction, February 26th.

Temperature Check- COVID

Closing Prayer: Beth Anderson

School Committee Meeting Dates 2021-2022:

~~September 21 (in person), October 19, November 16, December 14 * (in person),~~
January 18, February 15, March 15 (in person), April 19, May 17, June 21 (in person)